

MEMORANDUM OF UNDERSTANDING
BETWEEN
HACETTEPE UNIVERSITY
AND
NAGOYA CITY UNIVERSITY
CONCERNING
THE EXCHANGE OF STUDENTS

(This is an appendix to an Academic Exchange Agreement between Hacettepe University and Nagoya City University)

Considering their common interest in mutual cooperation in the area of education and research and promoting educational and academic exchange, the above two parties have approved the following Memorandum of Understanding concerning the exchange of students.

1. Exchange students

- 1) The terms and conditions of the Agreement apply to both full-time undergraduate and postgraduate students of all academic fields (hereafter referred to as **exchange students**) except faculties and courses which do not exist at the university accepting students.

Henceforth the university accepting students will be referred to as the **Host University**.

The university providing the exchange students will be referred to as the **Home University**.

- 2) Participating students will be selected by their home university based on the previous academic merit and aptitude on the basis of standards which are set by mutual consultation for their abilities to be satisfactorily admitted at the host university (hereafter referred to as **the standards for admission**).
- 3) The host university reserves the right to reject candidates on the standards for admission in which case the home university may nominate additional candidates for consideration. However, neither the home university nor the host university will

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exclude students from participation in the exchange on the basis of national origin, race, or creed.

- 4) Both institutions agree to accept a maximum of 3 (three) exchange students from each institution each academic year. If the number of students exchanged between the institutions is not in balance each year, an approximate balance should be achieved by mutual consultation.
- 5) Each exchange under the terms of this Agreement shall be for a maximum of 1 (one) academic year. Both institutions will be subject to the academic year of the host university.
- 6) The host university will provide information on departments and courses in which exchange students are eligible to enroll and will endeavor to ensure that students are admitted to their desired courses.
- 7) The host university will provide the home university with a final transcript from the Office of the Registrar, describing the student's academic performance.
- 8) Accreditation for the work carried out by a student during the period of the exchange will be at the discretion of the student's home university.

2 Responsibilities of the host university

The host university will take certain responsibility for exchange students based on the bylaws. In the spirit of exchange the host university will facilitate as much as possible the admission, academic progress and cultural orientation of incoming students.

3 Responsibilities of exchange students

The exchange students will have responsibility for:

1. being subject to the academic requirements and rules of conduct of the host university.
2. round-trip travel expenses.
3. medical insurance and expenses in excess of the medical coverage.
4. textbooks, accommodation and other personal expenses.



4. Tuition fees

Both institutions agree to waive tuition charges for their exchange students on a reciprocal basis.

5. Renewal and Amendment

- 1) This Memorandum shall come into effect on the date of signature by the representatives of both institutions and shall be valid for five years. After this initial five-year period, the Memorandum may be extended for further 5 (five) year periods where both parties provide prior consent at least 6 (six) months in advance, and the same shall apply thereafter.
- 2) Activities in question shall be settled by mutual consultation.

6. Supplement

- 1) In order to carry out and fulfill the goals of this Agreement, management of the exchange will be the responsibility of both institutions.
- 2) All exchange students will be subject to compliance with the laws and regulations of the host country.
- 3) The host university will facilitate, if necessary, the admission of incoming exchange students.

For Hacettepe University

For Nagoya City University

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Prof. Mehmet Cahit GÜRAN

Rector

Date: _____

Prof. Kiyofumi Asai

President

Date: _____

Aug 26, 2024